

What is SimPressive?

SimPressive is a new type of presentation graphics application that uses advanced vector graphics, animation, and web publishing technology. SimPressive allows you to create professional, high-quality presentations that can be distributed and viewed online or offline in HTML format. When you are ready to distribute your presentation, SimPressive creates a zip file that contains all of the relative files, including a presentation player. This makes it simple to share your presentation with other users.

With SimPressive, you can design your own page layout or use one of the standard templates. It comes loaded with pre-designed templates, photographs, and clipart, as well as animated images that you can customize to fit your presentation needs. You can choose different backgrounds for each page of your presentation or apply a uniform look throughout your presentation.

Getting Started

Logging in to SimDesk

To begin using SimPressive, you must first log in:

1. Open a browser window and type the following URL: <https://demo.simdesk.com>
2. Press **Enter**.
3. Type your SimDesk user id in the **User ID** field.
For example, juser@simdesk.com.
4. Type your password in the **Password** field.
5. Click the **Enter** button.
The **SimDesk Web Applications** window displays.

Starting SimPressive



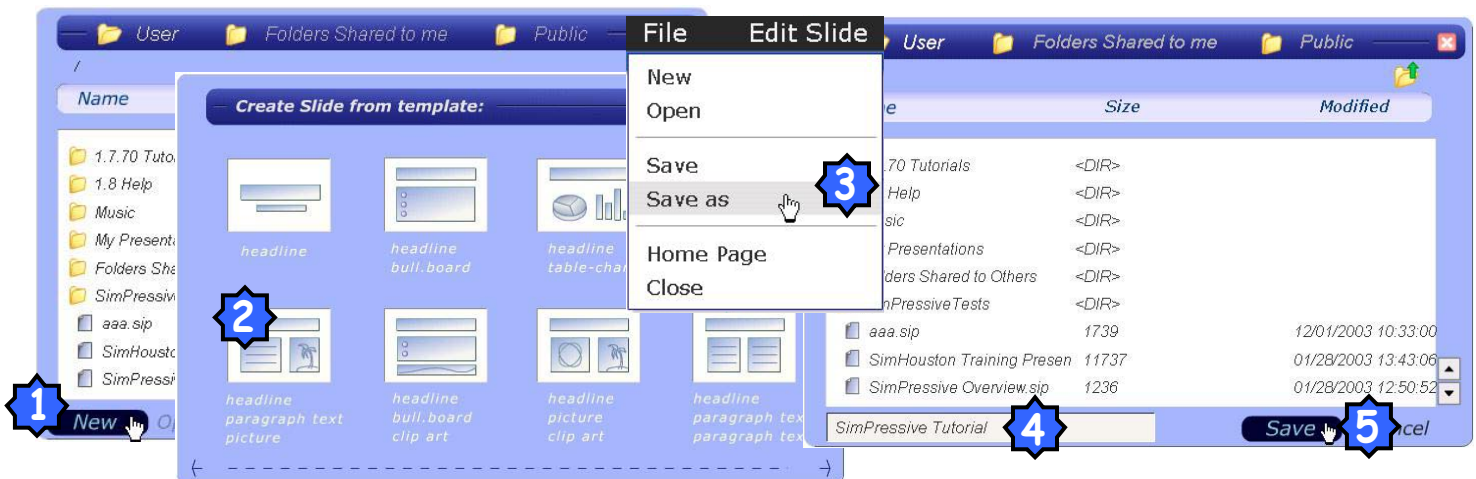
To open SimPressive, click the New SimPressive icon .

Once you have SimPressive running, you can create a new presentation or edit an existing presentation.

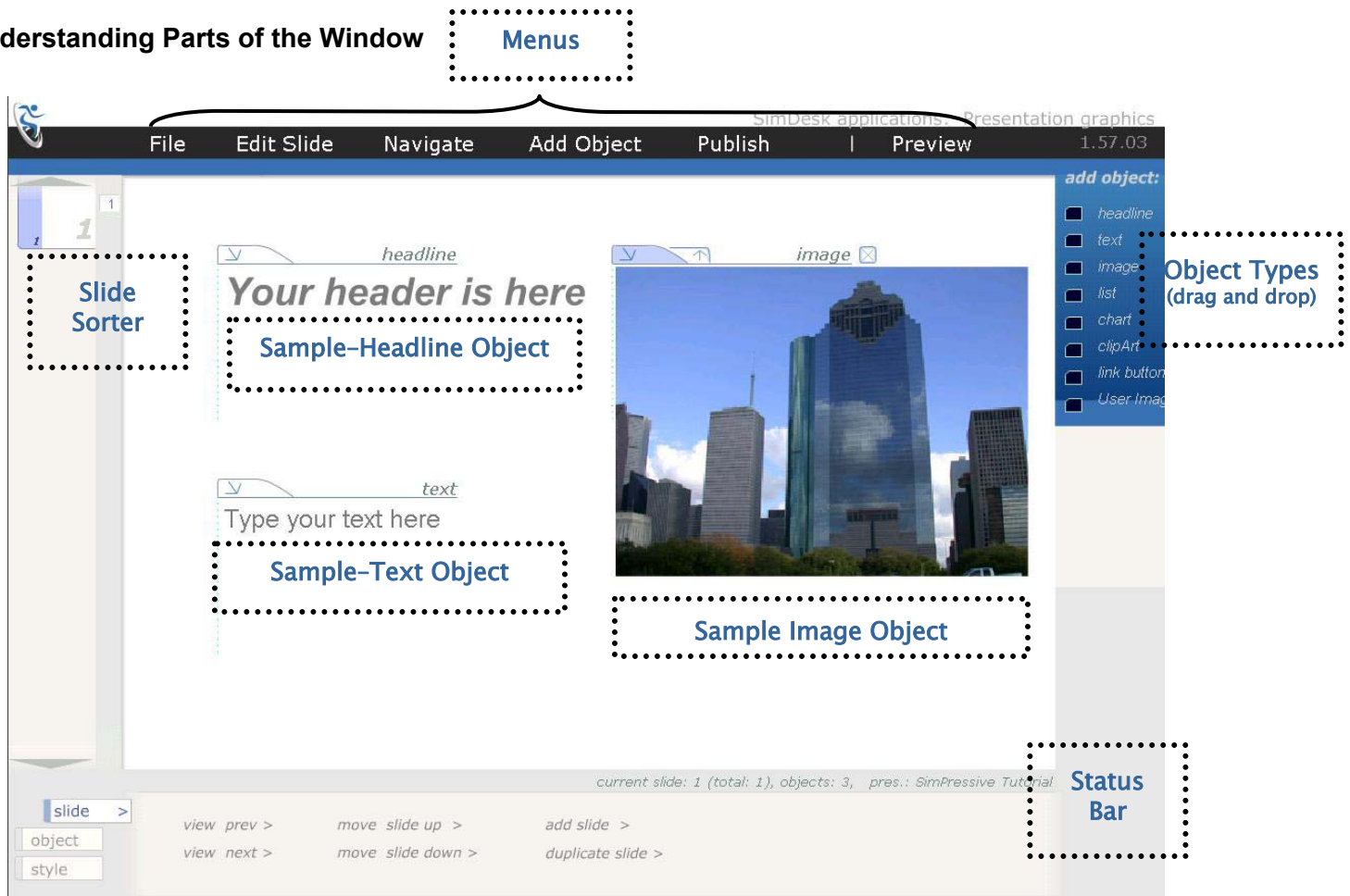
Creating a New Presentation

To create a new presentation:

1. Click the **New** button on the **Load Presentation** dialog box.
A set of pre-designed templates displays.
2. Select the **headline, paragraph text, picture** template.
A presentation window displays, which includes headline, paragraph text, and image objects.
3. On the **File** menu, select **Save As**.
4. Type a filename in the field at the bottom of the dialog box.
Files are stored in your SimExplorer directory located on the SimDesk World Wide Server. You can save your presentation in **My Private Folders, Folders Shared to Others, or Folders Share to Me**.
5. Click **Save**.



Understanding Parts of the Window



The **Menus** show you options available to you while using SimPressive. The **File** menu allows you to create a new presentation, open an existing presentation, and save your presentation. The **Edit Slide** menu allows you to add or duplicate a slide, rearrange slides, or delete a slide. The **Navigate** menu allows you to move through your slides. The **Add Object** menu gives you a simple way to add headlines, text, images, buttons, and clip art. The **Publish** menu lets you distribute your presentation via HTML or zip files. The **Preview** button allows you to preview your presentation.

The **Slide Sorter** shows thumbnails of your slides in the order they appear in your presentation. You can also see the slide that is currently selected.

The **Object Types** available in SimPressive are:

- **Headline** – Make the title, subtitle, or other text you want to stand out in your slide.
- **Text** – Add text to your slide.
- **Image** – Add graphics to your slide.
- **List** – Add bulleted text to your slide.
- **Chart** – Use charts as a graphical representation of information in the form of graphs or tables.
- **ClipArt** – Insert library images into your slide.
- **Link Button** – Add a button to your slide.
- **User Image** – Use custom images in your slide.

The **Status Bar** shows you the current slide, total number of slides, objects, and the presentation name.

Editing a Presentation


Entering Text

1. Select the text in the existing **Headline** object.
2. Type a new heading for the slide in the **Headline** object.
3. Select the text in the existing **Text** object.
4. Type your paragraph text in the **Text** object.



Moving Objects

1. Select the **Headline** object by clicking the tab located at the top, left edge of the object.
2. Drag the object to a new location and release the mouse.
3. Select the **Text** object and move it to a new location.
4. Select the **Image** object and move it to a new location.

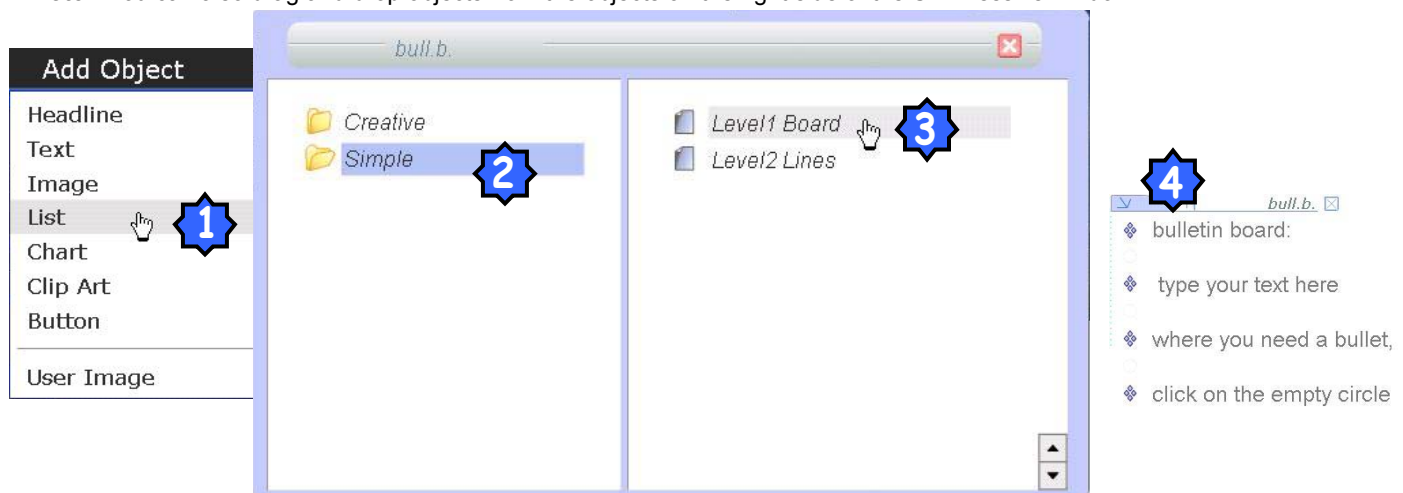
Note: If your document contains multiple images, you can move a particular image to the front by clicking the up arrow () .



Adding Objects

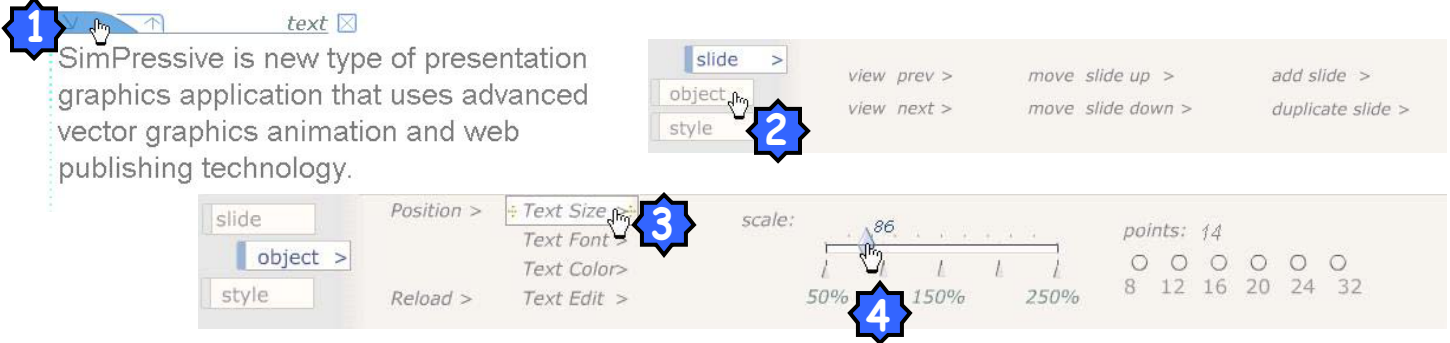
1. From the **Add Object** menu, select an object. A dialog box containing options for the object type you selected displays.
2. Select a folder from the left side of the dialog box to display the available styles.
3. Select a style from the right side of the dialog box. The new object displays on the slide when you select the style.
4. Move the new object to the desired location on the slide.

Note: You can also drag and drop objects from the objects on the right side of the SimPressive window.



Resizing Text Size in Objects

1. Select a **Text** object by clicking the tab located at the top, left edge of the object.
2. Click the **object** button located at the bottom, left edge of the SimPressive window.
3. Click the **Text Size** button.
4. Drag the **Scale** until the text size reaches the desired point size.
5. To resize text located in another object on the slide, select the object and repeat step 4.



Changing Text Font in Objects

1. Select a **Text** object by clicking the tab located at the top, left edge of the object.
2. Click the **object** button located at the bottom, left edge of the SimPressive window.
3. Click the **Text Font** button.
4. Click the **Font** drop-down list and select a font.



Changing Text Color in Objects

1. Select a **Text** object by clicking the tab located at the top, left edge of the object.
2. Click the **object** button located at the bottom, left edge of the SimPressive window.
3. Click the **Text Color** button.
4. Select a color from the color palette.



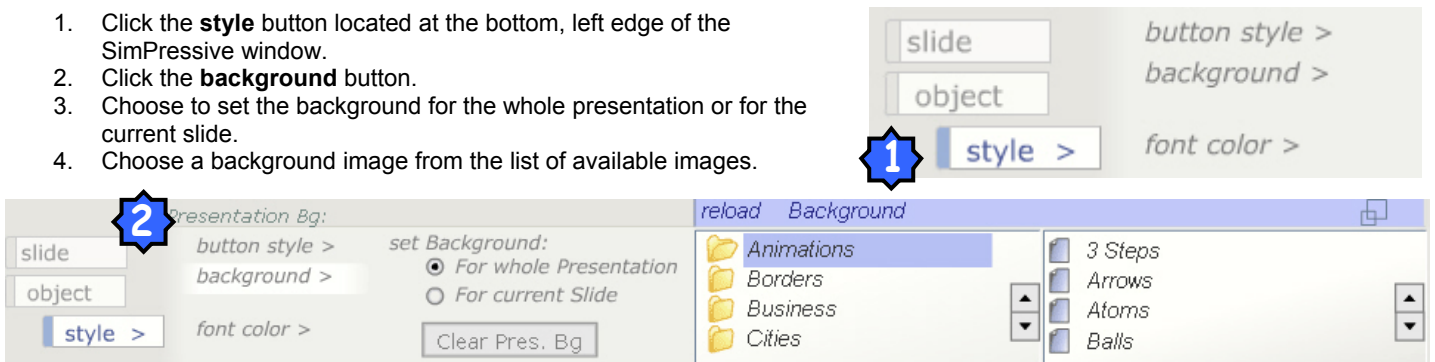
Changing Bullet Styles

1. Select a **bull.b** object (list object).
2. Click the **object** button located at the bottom, left edge of the SimPressive window.
3. Click the **Bull** button.
4. Click the left or right arrows to scroll the available bullet styles.



Changing Slide Backgrounds

1. Click the **style** button located at the bottom, left edge of the SimPressive window.
2. Click the **background** button.
3. Choose to set the background for the whole presentation or for the current slide.
4. Choose a background image from the list of available images.



Inserting Your Own Images

5. From the **Add Object** menu, select **Image**.
6. Navigate to the image you wish to insert.
7. Select the image you wish to insert and click **Import**.



Distributing Your Presentation as a ZIP file

1. From the Publish menu, select ZIP (off-line) and e-mail.
2. Type a filename in the field at the bottom of the dialog box and click **Ok**. Click **Browse** to change the location of the file.
3. A dialog box confirming the name of your presentation zip file displays.
4. Click **Ok** to continue. A new window opens for you to create your e-mail message.
5. Enter a recipient in the **To**, **Cc**, and **Bcc** fields, a **Subject**, and your **Message**. Your SimPressive presentation will be attached to your message and sent in zip format.
6. Click **Send**.

The screenshot illustrates the process of distributing a presentation as a ZIP file through the SimDesk Web Applications interface. It is divided into four numbered steps:

- Step 1:** The 'Publish' menu is open, showing options: HTML (on-line), HTML (on-line) and e-mail, ZIP (off-line), ZIP (off-line) and e-mail (highlighted), and ZIP (off-line) and download.
- Step 2:** A 'Save your presentation as' dialog box is shown with the filename 'SimPressiveDemo.sip' entered. The 'Ok' button is highlighted.
- Step 3:** A confirmation dialog box displays 'Your Presentation will be saved as zip' and 'SimPressiveDemo.zip'. The 'Ok' button is highlighted.
- Step 4:** The 'E-Mail' form is shown with the following fields:
 - To:** juser@simdesk.com
 - Cc:** auser@simdesk.com
 - Bcc:** (empty)
 - Subject:** SimPressive Demo
 - Message:** Good afternoon,
Please review the SimPressive demo that is attached. Let me know if you have any questions or comments.
Thanks,An attachment 'SimPressiveDemo.zip' is listed at the bottom. The 'Send' button is highlighted.